

REGISTERED ADDRESS

Including mail forwarding and fiscal representative (*a professional accountant is ready to manage any inspection of Tax Agency etc..*)

- cost for Milan: **€120 ex. vat/month**
- cost for Italian cities different from Milan (*including Bergamo*): **170€ ex vat/month**

DISCOUNT: if you pay one year in advance you receive 2 months free (*pay 10 months, get 12*)

VIRTUAL OFFICE

Including:

- personal local phone and fax number
- multi-language virtual secretary answering in the name of the company
- call and fax forwarding

Cost **€100 ex. vat/month** (*refundable deposit of 250€, quarterly payment required*)

DISCOUNT: if you pay one year in advance you receive 2 months free (*pay 10 months, get 12*)

REGISTERED ADDRESS + VIRTUAL OFFICE

Services as included in registered address services, in addition

- personal local phone and fax number
- multi-language virtual secretary answering in the name of the company
- call and fax forwarding

Cost **€220 ex. vat/month** (*refundable deposit of 250€, quarterly payment required*)

Cost for Italian cities different from Milan (*including Bergamo*): **€270 ex. vat/month** (*refundable deposit of 250€, quarterly payment required*)

DISCOUNT: if you pay one year in advance you receive 2 months free (*pay 10 months, get 12*)

MEETING ROOMS & SERVICED OFFICE

Located on prestigious and easy accessible locations within in the center Milan we offer both meeting rooms and services offices. Services include but are not limited to:

- catering services
- stationary
- waiting rooms
- receptionist
- video conference facilities

Costs Meeting rooms starting from **€25 per hour / €75 half day / €130 full day ex.VAT**. Costs Serviced Office starting from **€500 per week / €1.500 per month ex. VAT**

TIMESCALE

We offer a 24 hour activation for virtual office. The activation of the registered address takes approximately 2-3 days from the date we receive the required documentation (see below)

HOW DO I PROCEED?

In order to setup your office, we will require the following:

- A minimum of 100% of the quarterly cost (We accept payment by bank transfer and Paypal) •
- Signed privacy agreement
- A certified copy of the clients passport
- Two utility bills or bank statement that are less than three months old
- We will require scanned copies of your application form and supporting documents by email to begin.

Please send to email:

info@lingkonsult.com

or call 0760 - 700 250